P & F Meeting

Minutes 2 May 2013

6 PM Opening of the meeting with a prayer

Present: Belinda Cox, Shandell Parkinson, John O’Brien, Monica McPherson, Monique Wybenga, Alana Patrick

Apologies: Rhonda White, Belinda Meuffels, Jeannette Anderson

Previous minutes moved for acceptance

Business arising:

- Repairs in Kinder room – John is looking into a possible grant to repair, update the old building. We will hold off on any repairs until further advice is available.
- Drain in front of canteen – Belinda to follow up with Ivan Chapman
- Kids wellbeing program – Jumping Joeys 5/6 to run the sessions, helping develop socially & emotionally
- Employment of teacher for Terms 2 & 3 – Karen Faber has been employed to assist with the Star Reading Program
- Working Bee – 11 May P & F to pay for some paint and hardware. Maybe sausage sizzle lunch? Depends on numbers. John to source paint & hardware. Martin Bros will supply and deliver 12metres of mulch for $150 (their cost for the mulch and are donating the delivery as their contribution, they are unable to come on sat – moved to pay that account when it arrives. Sand is needed to top up the long jump pit and sand pit, John to approach Newmans.
- In Venue Care – school is ready to go, waiting on the Family day carers.
- Family BBQ following mass - Morning Tea works well after mass, and family BBQ evenings are quite popular.
- Decided to purchase ready-made compliant sand play activity panel – to liaise with john on final product. Moved Alana Patrick, 2nd Belinda Cox
- Children are standing in lines when it’s cold, or sitting on the seats.

Principals Report

- John provided the P & F with a sample of a survey and asked that they review it, not fill it in and give feedback. Families will be asked to complete a survey shortly.
- John will be visiting the preschool and has invited them here for a teddy bears picnic on the 28 may where they will be given an information pack.
- Open night will be 11 June – would be great to have a representative of the P & F. This should be Belinda Meuffels – Alana to ask her. Alana to do “meet & greet”.
- Possibility of a grant from the Catholic Schools Office for disadvantaged schools. He has a meeting 11 June and should get an idea of what is available – could include upgrading the toilets.

Treasurers Report

- Audit has been complete - excellent report. Account is quite large as is it has been sometime since the last audit. $2000.00 - moved to pay Wappetts Accountants Shandell Parkinson, 2nd Alana Patrick.
Fundraising Report

- Mother's Day stall – Belinda & Shandell to shop for gifts this year. Some things from the Carmelites from last year to be sold. Sonia Lane donated some items for the stall. John suggested a Father’s Day breakfast, and a High Tea for mother’s day next year.
- Disco 17 May - $30 to be given to Deb to buy prizes. Masquerade theme? Masks to be made at school. Shandell to make a poster & permission note for kids that are being dropped off.
- Proposed events for term 2 & 3
- Bunnings BBQ – Shandell to send letter to Bunning’s for BBQ request, proceeds to go to rejuvenating the outdoor area.

Canteen Report:

- School review – first aid kit required in tuckshop. Must be wall mounted – Alana provided quote for catering compliant. $68.75 incl - $25 delivery – if we have an order for $100 ex there is no delivery fee. Agreed to increase the order to $100 John to check school supplies, possibly another portable first aid kit. Moved to pay that account when received.
- Monica is investigating healthier options.
- Some positions on the roster have been filled – we now have a grandparent as a helper.
- Shandell suggested a manners award – each day the volunteers could choose a child who displays outstanding manners and give them a voucher for a zooper dooper.
- Monica voiced her concern at the food offered to the kids at the cross country at Evans Head. No healthy options, and all lollies.
- Fire blanket needs to be moved for easier access
- Canteen Committee to arrange food & drinks for the family BBQ/Disco

General Business

- Brett Anderson is in Newcastle Hospital after suffering a stroke. Shandell to arrange a card for Jeannette to let her know she is in our thoughts
- John is investigating possibility of some financial assistance from the parish. Perhaps we could co fund a project. Example free standing sign outside like Woodburn’s
- Make better use of the cement area behind canteen. Games painted like hopscotch & snake & ladders etc. To be investigated further.
- “We remember Garden” – to be built where the bike rack used to be. Planter box style seating. This will be a place to reflect and remember Our presentation traditions, The Bunjalung people, Anzacs etc. Belinda Cox suggested it would be great to involve the kids in some of the art, perhaps mosaic tiles representing each group. Peer group activity?
- Felicity Wilde has asked if the P & F would support the students by purchasing the Mathletics program which costs $1600. Felicity is up to date with these programs and we trust that this will be of great benefit to our children Unanimously decided to purchase this resource for our kids.
- Lani asked if we could have a “technology info” night. Where we could be guided in Edmodo, study ladder etc.
- Biggest Morning tea – Perhaps after Mass? John to ask Father Richard
- John would like to have signs on the steel posts in the COLA. Positive reaffirming signs, rules etc.

Next meeting Thurs 20.6.13 6PM

Meeting closed 736PM