St Joseph’s Primary School Coraki

Technology and Internet Policy

Rationale
Technology is an important aspect of everyday life and thus an integral part of education for all students. At St Joseph’s we embrace the use of technology and the internet as tools to assist students in learning. All Key Learning Areas outline the importance of technology integrated in student learning.

Aim
At St Joseph’s School we aim to equip our students to function in the world in which we live today and the world our students will face in the future. We are committed to investigating and implementing the best use of current technology for the benefit of student learning.

Use of Technology for Learning
Technology is to be utilised in all Key Learning Areas across all grades to enhance students learning experiences. Teachers are required to facilitate authentic learning experiences with the availability and use of technology such as laptops, netbooks, tablets, interactive whiteboards, flip cameras and digital cameras. The use of technology is provided to enhance students learning experiences.

Guideline for Use
- Staff and students search only appropriate internet sites that enhance the learning experience
- Teachers are required to closely supervise and monitor student internet searches
- Students and staff are to use their personal log-in to work on a computer
- If an inappropriate website filters through then it is mandatory for staff and students to pass this information on to the Principal and SSO
- Staff will explain and monitor the correct maintenance and use of the technology
- Students take all reasonable care for the schools technology equipment

Internet Safety
Students and staff can only access the school computers through individual Log-ins. A Proxy Server is installed to prevent inappropriate websites filtering through the system. Cyber safety messages for parents and students are communicated on assembly and in the school newsletter. The Cyber Safety website is http://www.cybersmart.gov.au/. This website contains valuable resources for staff, students and parents. Staff will be encouraged to use the learning experiences from this website with their students.

Resources
- St Joseph’s Primary School provides students and staff access to Netbooks and tablets. These are available to all students from Kinder to Year 6. Teachers are also provided with a lap top.
- All classes have an interactive white board installed
- Access to the internet is available via Wireless network throughout the school
Student Mobile Phone Policy

Introduction
As a communication device mobile phones, when used appropriately, offer students and their parents many advantages in terms of ease of communication and a sense of personal safety. However, mobile phones have the capacity to have a negative impact on the learning environment and the safety and well-being of students.

This policy aims to establish guidelines for the use of student mobile phones within the school environment and aims to set out the responsibility of staff, parents and students.

Guidelines for Use
1. Once at school the mobile phones should be turned off and handed into the School Office. The school secretary will lock the phone away till the end of the day. Mobile phones need to be collected when dismissed from class at 3:00pm.

2. Students must not lend a mobile phone to another student for use as a phone, for text messaging, internet access or for use as a camera or video recording device. The student who owns the mobile phone will be held responsible for its use.

Responsibility for Mobile Phones
Students bring mobile phones to school at their own risk – the school and staff members will not accept any responsibility for any loss or damage to mobile phones or for investigating loss or damage if phones are not handed into the School Office.

Related Technology
The procedures applying to the inappropriate use and security of mobile phones, apply equally to the inappropriate use of portable computer games, ipads, ipods and similar devices.

Introduction and Reinforcement of Mobile Phone Policy
- Teachers will discuss this policy with classes.
- When inappropriate use is detected as outlined in ‘Guidelines for Use’, these breaches will be dealt with immediately.
- The community will be made aware of the policy in the newsletter each semester.
- Guidelines for the use of Mobile Phones will be published in the Parent Handbook given to all new enrolments.

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POLICY AUTHORISATION

Principal | Signature